DD/A 75-1710

1 4 APR 1975

MEMORANDUM FOR: Deputy Director for Intelligence
                 Deputy Director for Operations
                 Deputy Director for Science and Technology

SUBJECT   : Combined Telephone Directory

1. I have received your various comments concerning the new Combined Telephone Directory, and the general consensus seems to be that the concept is fine, but the book contains some technical errors in the listing. I very much appreciate receiving your input to this undertaking, and your views have been transmitted to the Director of Communications, who has primary action responsibility in this matter.

2. Rather than going back to the drawing board for the purpose of making technical corrections at this time, I have decided to proceed with dissemination of the Combined Telephone Directory in the Headquarters complex, with the full understanding that:

    a. Recipients have the option of retaining the existing green, black, and red directories--at least for the time being.

    b. Employees will be held accountable for the assigned directories, in accordance with standard security regulations.

    c. There will be a second printing of the Combined Telephone Directory within a reasonable period of time, after the errors have been removed.

d. Directorates and Offices will be given
ample opportunity (and responsibility) of making
necessary corrections in order to preclude future
errors. Specific instructions will be provided on
this, most probably an Agency Notice.

3. I leave it to you as to whether you want to pass the
word to your senior officers that we are going into this with
eyes wide open; it is a pilot program with some "bugs" in the
system; and we will welcome corrections.

/s/ John F. Blake

John F. Blake
Deputy Director
for
Administration

Distribution:
  Original - DD/I
        1 - DD/O
        1 - DD/S&T

        1 - AO/DCI
        1 - D/OC
        1 - D/OP
        1 - D/OL

        1 - DD/A Subject w/background (DD/A 75-1540)
        1 - DD/A Chrono w/o "
        1 - JFB Chrono w/o "
        1 - LJD Chrono w/o "

STATINTL   EO-DD/A:████der (10 April 1975)